

Our Lady of Sorrows and St Philip Benizi, Fordingbridge

Parish Coordinating Committee (PCC)

"To love and serve God, and God's people, by enabling His gifts to bear good fruit in all."

Minutes of meeting held 11th July 2024.

ITEM	DISCUSSION	ACTION	By whom	By when
24.23	<u>Present:</u> Parish Priest: Canon Paul Townsend Larry Bartel (Chair); Helen Eales;; Phil Rogers; Helen Thomas; Peter Hayton; David Bates <u>Apologies received:</u> John Elliott; Steve Berry			
24.24	Larry welcomed everyone, The meeting opened with the Gospel of the day and reflection led by Canon Paul			
24.25	The minutes of meeting agreed as true record. <u>Matters arising:</u> None, unless in current agenda			
24.26	<u>Administrator's report</u> 1. Melissa has undertaken a Graveyard Management Course. 2. H&S review and Fire Risk assessment. Accurate and sufficient reports being drawn up by Phil and David and facilitated by Melissa.			
24.27	<u>Parish Priest Report</u> All diocesan priests attended meeting in Basingstoke on the need for stringent and accurate governance of aspects such as Finance and Health and Safety. He explained the importance as ultimately each priest can be held responsible for errors.			
24.28	<u>Pastoral Issues.</u> 1. <u>New Forest Pastoral Area:</u> There has been little progress on this. The likelihood of a Joint Finance Council is being explored. 2. <u>Social Events:</u> <ul style="list-style-type: none"> • Canon Paul reiterated his thanks to all who were involved in his Anniversary Party. PCC thanked him for the suggestion which brought Ringwood and Fordingbridge parishioners together and also included people who are not regular members of the community. • Future events were discussed to include one specifically for the Bell Fund. Events should include wider participation beyond church members. 			

	<p>3. <u>'A Healthy Parish'</u>.</p> <ul style="list-style-type: none"> One element is to have volunteer involvement across the congregation. It was agreed the PCC would promote volunteering more actively. Adult Formation: We still haven't decided on a film for this but 'Chosen' is currently being promoted and supported financially. <p>4. <u>CAFOD</u>:</p> <ul style="list-style-type: none"> The Legacy Event went well and was very inspiring. The advertising and promotion material was a little misleading resulting in poor attendance. The World Bank has been canvassed by CAFOD on the 80th anniversary of its creation to improve the lot of poorest in the world. <p>5. <u>Churches Together</u>: David said there has been no contact from them.</p> <p>6. <u>World Day of Prayer</u>: (Formerly Women's Day of Prayer) It is the turn of Our Lady of Sorrows to host this event in Spring 2025. We need someone to coordinate this which involves sending for material and organising readers, refreshments and dealing with banking of collection. Helen E holds the file but has no capacity to take it on. Helen T offered to look at it.</p> <p>7. <u>Parish Meeting</u>: Date to be 10th October. Arrangements to be worked on during the Summer. Planning meeting to finalise arrangements on 3rd October.</p>	<p>Meet to explore ways to engage more volunteers across the board and action them.</p> <p>Carry Forward Item</p> <p>To feed back to CAFOD organisers.</p> <p>Liaise with HE to take on the leadership of this for 2025.</p> <p>To coordinate format during Summer</p>	<p>LB & HE</p> <p>HE</p> <p>HT</p> <p>LB and PCC</p>	
24.29	<p><u>Health and Safety</u>:</p> <ul style="list-style-type: none"> See Items 24.26(2) and 24.27 above. A Practice Fire Drill was carried out by all present. Seating capacity. After deliberation it was agreed that the need for additional seating did not warrant the very high cost involved. Storage of the seating is still an issue. The large room in the cellar will become free next month for storage, and if we can obtain transporting trolleys, the chairs could be kept there. 	<p>Carry Forward Item</p>		
24.30	<p><u>Financial Report</u></p> <ol style="list-style-type: none"> No report from Joint Parishes Finance Committee this time. PCC thanked Donna Kerrigan for the report on parish funds for June. No current cause for concern. If the Diocesan Levy rises there will be more cause for concern. 			
24.31	<p><u>AOB</u>.</p> <p>Chris Basham, Editor of '40 Day & 40 Nights' has suggested he might publish the contents of the minutes in the magazine. PCC considered that the minutes of meetings are in the public domain, on the website and on the notice board. Nonetheless, it was agreed that should a specific event or topic merit a draft article for Chris's consideration as editor we would submit.</p>	<p>To inform Chris Basham of decision</p>	<p>LB</p>	
24.32	<p>Larry ended the meeting and thanked everyone for their input. The meeting closed with prayers led by Canon Paul.</p>			

NEXT MEETING: 3rd October Planning Parish Meeting. 6.45pm

